

Midwestern Intermediate Unit IV  
453 Maple Street  
Grove City, PA 16127

**SAFETY COMMITTEE  
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: September 8, 2022

Department: Human Resources

Time meeting started 7:30 AM

**I. Call to Order** – Brenda Marino, Assistant to the Executive Director  
*Virtual Meeting*

**II. Roll Call:**

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Present
Bryda Drumm, Social Worker	Employee	Absent
Maureen Werwie, Director of Business Services	Employee	Absent
Melissa Wyllie, Director of Special Education	Employer	Absent
Kelly Irvine, Occupational Therapist	Employee	Present
Jason Williams Director of Technology	Employee	Present
Cathy Cornelius, Secretary Clerk	Employee	Present
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Present
Dan Gomola, Payroll/HR Specialist	Employee	Present
Ralph Fertig, Guidance Counselor	Employee	Present
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

**III. Introduction of Visitors**

**IV. Reading and Approval of Minutes**

On a motion by Bishop seconded by Fertig and carried, the minutes of the August 10, 2022, Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

**V. Discussion of Unfinished Business**

## **VI. New Business**

- Reminder to all staff regarding Back-to-School Safety.
- Thank you, Melissa, for providing the opportunity to take the Seizure and Alice Training.
- AMI, COVID testing in the upper parking lot for one year.

### **1. Review of written employee accident investigation reports and breakdown**

There were no employee incident reports for review.

### **2. Review of safety suggestions.**

### **3. Other Business**

**VII. Next Meeting** --- Thursday, **October 13, 2022, at 8:30 a.m.**  
Virtual meeting.

**IV. Adjournment** --- On a motion by Gomola seconded by Irvine and carried, the meeting was adjourned at 8:45 a.m.

Respectfully submitted,  
Donna Volpe