

Midwestern Intermediate Unit IV
453 Maple Street
Grove City, PA 16127

**SAFETY COMMITTEE
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: April 14, 2022

Department: Human Resources

Time meeting started 8:30 AM

I. Call to Order – Maureen Werwie, Director of Business Services
Virtual Meeting

II. Roll Call:

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Absent
Bryda Drumm, Social Worker	Employee	Absent
Maureen Werwie, Director of Business Services	Employee	Present
Melissa Wyllie, Director of Special Education	Employer	Present
Kelly Irvine, Occupational Therapist	Employee	Absent
Jason Williams Director of Technology	Employee	Present
Cathy Cornelius, Secretary Clerk	Employee	Absent
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Present
Dan Gomola, Payroll/HR Specialist	Employee	Present
Ralph Fertig, Guidance Counselor	Employee	Present
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

III. Introduction of Visitors

IV. Reading and Approval of Minutes

On a motion by Wyllie seconded by Fertig and carried, the minutes of the April 14, 2022, Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

V. Discussion of Unfinished Business

VI. New Business

1. Review of written employee accident investigation reports and breakdown

There was one employee incident report for review.

2. Review of safety suggestions.

- Remind staff to submit updated COVID vaccine cards
- Increase in cases

3. Other Business

- Summer meeting will be at 7:30 am (Virtual)

VII. Next Meeting --- Thursday, **June 9, 2022 at 7:30a.m.**
Virtual meeting.

IV. Adjournment --- On a motion by Wyllie, seconded by Bishop and carried, the meeting was adjourned at 8:41 am.

Respectfully submitted,
Donna Volpe