

Midwestern Intermediate Unit IV
453 Maple Street
Grove City, PA 16127

**SAFETY COMMITTEE
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: July 15, 2021

Department: Human Resources

Time meeting started 8:30 AM

I. Call to Order – Brenda Marino, Assistant to the Executive Director
Virtual Meeting

II. Roll Call:

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Present
Curt Springer, Educational Consultant	Employee	Present
Bryda Drumm, Social Worker	Employee	Present
Maureen Werwie, Director of Business Services	Employee	Present
Melissa Wyllie, Director of Special Education	Employer	Absent
Kelly Irvine, Occupational Therapist	Employee	Present
Jason Williams, Director of Technology	Employee	Absent
Cathy Cornelius, Secretary Clerk	Employee	Present
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Present
Dan Gomola, Payroll/HR Specialist	Employee	Present
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

III. Introduction of Visitors

IV. Reading and Approval of Minutes

On a motion by Bishop seconded by Springer and carried, the minutes of the June 10, 2021 Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

V. Discussion of Unfinished Business

VI. New Business

- Donna reported that she received the Certification Renewal of Workplace Safety. This recertification allows us to receive 5% discount on our WC premium.
- Melissa has developed the new Health & Safety Plan which has COVID protocols included, that will be presented for board approval
- CDC recommendations are to continue to wear masks
- Federal mandated to wear masks for all bus transportation
- The committee discussed the plan to keep monthly meeting virtual going forward.
- Any In-service suggestions

1. Review of written employee accident investigation reports and breakdown

There was no incident report to review.

2. Review of safety suggestions.

3. Other Business

VII. Next Meeting --- Thursday, **August 12, 2021 at 8:30am.**
Virtual meeting.

IV. Adjournment --- On a motion by Drumm, seconded by Irvine and carried, the meeting was adjourned at 8:45 am.

Respectfully submitted,
Donna Volpe