

Midwestern Intermediate Unit IV
453 Maple Street
Grove City, PA 16127

**SAFETY COMMITTEE
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: March 11, 2021

Department: Human Resources

Time meeting started 8:30 AM

I. Call to Order – Brenda Marino, Assistant to the Executive Director
Virtual Meeting

II. Roll Call:

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Present
Curt Springer, Educational Consultant	Employee	Absent
Bryda Drumm, Social Worker	Employee	Present
Melissa Wyllie, Director of Special Education	Employer	Present
Kelly Irvine, Occupational Therapist	Employee	Present
Jason Williams Director of Technology	Employee	Present
Cathy Cornelius, Secretary Clerk	Employee	Absent
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Present
Dan Gomola, Payroll/HR Specialist	Employee	Present
Maureen Werwie, Director of Business Services	Employee	
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

III. Introduction of Visitors

IV. Reading and Approval of Minutes

On a motion by Wyllie seconded by Irvine and carried, the minutes of the February 11, 2021 Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

V. Discussion of Unfinished Business

VI. New Business

- Brenda reported that Maureen Werwie is coming to us from Commodore Perry School District. She will be starting by the end of April.
- Brenda gave an overview of the Vaccine Clinic that will be held at the IU over the course of six days.

1. Review of written employee accident investigation reports and breakdown

2. Review of safety suggestions.

3. Other Business

VII. Next Meeting --- Thursday, **April 8, 2021 at 8:30am.**
Virtual meeting.

IV. Adjournment --- On a motion by Drumm seconded by Wyllie and carried, the meeting was adjourned at 9:00am.

Respectfully submitted,
Donna Volpe